Council of Graduate Coordinators and Staff (CGCS) Meeting

April 14, 2017
CGCS Agenda-April 14, 2017

> Streamlining of Graduate Forms
> Thesis/Dissertation Format Checking Numbers and Template
> Distinction between MS (thesis) and MS (non-thesis)
> Technical Editing Statistics Spring 2017
> Fall Recruiting Events
> Announcements/Upcoming Events and Deadlines
Streamlining of Graduate Forms

> Suggestions/comments received at the Graduate Council meeting on April 5th.
> Form changes and graduate catalog changes must be approved by Graduate Council/Faculty
> We will be exploring possibilities how we can reduce the number of forms
Thesis/Dissertation Format Checking Numbers and Template

> 101 Theses/Dissertations were format checked in SP2017

> The current formatting specifications are from 2009 and do not include information about the ETD submission process

> Piloted a LaTeX template this semester

> We will be preparing a revised set of specifications to present to the Graduate Council – target is to have it ready by the first Graduate Council meeting in September
A. Should we have a distinction between MS (thesis) and MS (non-thesis) admission requirements?

B. Is there capability in select programs for MS (non-thesis) enrollment growth?
• 53 completed edits
• 1248 pages edited
• 32 new students
• 11 academic departments
• 22 walk-in writing sessions
Fall Recruiting Events (so far...)

> Oak Ridge National Labs
  – Aug. 10, Oak Ridge, TN

> GEM GRAD Lab
  – Sept. 29-30, Rolla, MO

> Tau Beta Pi (Engineering Honor Society)
  – Oct. 12-14, Dearborn, MI

> Atlanta University Center Consortium (AUCC)
  – TBD, Atlanta, GA

> Society of Women Engineers (SWE)
  – Oct. 26-28, Austin, TX

> Society of Hispanic Professional Engineers (SHPE)
  – Nov. 1-5, Kansas City, MO
Upcoming Events

➢ April:
  ➢ Writing Workshop #3: Punctuation
    ➢ Wed., 4/19 12-1pm, Norwood 208
  ➢ Graduate Student Veterans Appreciation Event
    ➢ Thurs., 4/19, 10am-1pm, Baptist Student Union
  ➢ Thesis/Dissertation Boot Camp
    ➢ Mon.-Fri., 4/24-4/28, 9am-4pm, Library 202
    ➢ Students register in person in the Office of Graduate Studies

➢ May:
  ➢ Copyright and Fair Use for the Graduate Student
    ➢ Wed., 5/3, 12pm-1pm, Library 204
  ➢ Stress Relief
    ➢ Wed., 5/10, 12pm-2pm, Toomey Atrium
  ➢ Write-In
    ➢ Wed., 5/24, 1pm-4pm, Library 203
Thank you for attending!

Next Meeting:
May 5, 12pm
BCH Rm 125