

Council of Graduate Coordinators and Staff (CGCS) Meeting

September 17, 2010

Agenda

- Graduate Enrollment Update
- Chancellor's Fellows Welcome Reception & future plans
- Graduate Learning Outcomes Update
- Announcements
 - Oct 27 Graduate Fair @ Havener Center
 - Graduate forms, application to graduate
 - Safety Engineering Grad certificate approved
 - GradStaff Q&A sessions
- Open Items

GRADUATE ENROLLMENT

1680 is the highest
graduate enrollment
at Missouri S&T.

Thanks for all your hard
work to make it happen.



Graduate Enrollment

Campus	FS04	FS05	FS06	FS07	FS08	FS09	FS10
CT	2	6	12	17	17	25	23
MS	476	481	527	552	505	570	663
PHD	370	357	338	331	345	400	438
Campus Total	848	844	877	900	867	998	1124
Distance	FS04	FS05	FS06	FS07	FS08	FS09	FS10
CT	50	125	198	238	307	320	268
MS	312	285	236	252	240	237	242
PHD	7	12	12	13	19	32	26
Distance Total	369	422	446	503	566	589	536
Total Enrollment	1217	1266	1323	1403	1433	1587	1660

Note: 20 non-degree students for FS10.

FS10 Male to Female Ratios

MS	Campus Total 663	Female 149 (22%)
	Distance Total 242	Female 36 (15%)
PhD	Campus Total 438	Female 106 (24%)
	Distance Total 26	Female 6 (23%)

CHANCELLOR'S FELLOWSHIP



Chancellor's Fellows Welcome Reception 2010



We had 55 students and
7 graduate
coordinators/staff in
attendance.

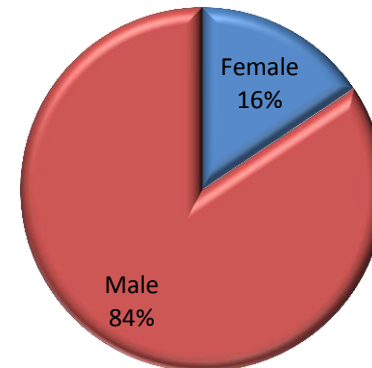
CF – Future Plans

- We met with Dr. Peacher, Dr. Ma, Dr. McMillin and Dr. Dharani on July 28 to discuss the CF guidelines.
- We will be putting together an ad hoc committee to get opinions on how to enhance the effectiveness of CFs...specifically how to get more PhDs on the fellowship.

Chancellor's Fellows Dashboard

Chancellor's Fellow by Level	
Level	# of Fellows
MS	55
PhD	41
Total	96

Chancellor's Fellows by Gender



The New CF Application

Dept. Rank _____

MISSOURI UNIVERSITY OF SCIENCE & TECHNOLOGY
APPLICATION FOR CHANCELLOR'S FELLOWSHIP

Student#: _____

First Name: _____ Last Name: _____

Mailing Address: _____

Program: _____ Level (MS/PhD): _____

Starting Semester: _____

Are you a United States Citizen or a permanent resident of the United States?

(circle one) Yes No

Level of Funding Offered by Department: _____



College	Dates of Attendance	Degrees Earned (or to be earned)	Cumulative GPA (on 4 pt scale)
1.			
2.			
3.			
4.			

Applicant's Signature: _____ Date: _____

Graduate Coordinator/Dept Chair Signature: _____ Date: _____

**Please provide dept rank at top of page.*

Approved by Vice Provost for Graduate Studies:

****ATTACH (1) Copy of transcripts from all colleges attended**
(2) A copy of department action form

CF App - What to Attach

Copy of All
Transcripts



Graduate Application Action Sheet

UNDERGRADUATE EXPERIENCE

UG - Institute(s): _____

Degree Program _____

Expected Grad Date: _____

Undergraduate Cum. GPA: _____

GPA last 60 hours: _____

Class Standing: _____

GRADUATE CERTIFICATE

G - Institute(s): _____

Certificate & Date Completed: _____

Expected Grad Date: _____

Undergraduate Cum. GPA: _____

GRADUATE DEGREE

G - Institute(s): _____

Degree Program _____

Expected Grad Date: _____

Graduate Cum. GPA: _____

GRE - V: _____ GRE - Q: _____ GRE V+Q: _____ GRE - A(W): _____ GRE Date: _____ GMAT Date: _____

IELTS: _____ TOEFL: _____ TOEFL Date: _____ GMAT: _____ # of Letters of Recommendation: _____

DEPARTMENTAL RECOMMENDATION AND ACTIONS:

Accept:

- | | |
|--|---|
| <input type="checkbox"/> PhD | <input type="checkbox"/> Non-Degree Graduate |
| <input type="checkbox"/> Reg. Master's | <input type="checkbox"/> Reaccept |
| <input type="checkbox"/> Probationary Master's | <input type="checkbox"/> Graduate Certificate |
| <input type="checkbox"/> Accept 2 nd MS | |

Deny:

- | |
|--|
| <input type="checkbox"/> Low GPA |
| <input type="checkbox"/> Low GRE/GMAT |
| <input type="checkbox"/> Low TOEFL/IELTS |
| <input type="checkbox"/> Other _____ |

Conditions: (The items marked below refer to special conditions of acceptance)

- ☐ Submission of final transcripts
☐ TOEFL _____ IELTS _____
☐ Must pass Intensive English Program (IEP)
☐ GRE - V: _____ GRE - Q: _____ GRE - A(W): _____ GMAT: _____
☐ Other _____

FUNDING: ☐ Yes ☐ No ☐ Maybe

Date: _____ Signature - Department: _____

OFFICE OF GRADUATE STUDIES

☐ Return to Department for better justification for proposed status Comments: _____

Signature: _____ Date: _____

☐ Copy and forward file to the Office of Admission _____

Signature: _____ Date: _____

GRADUATE LEARNING OUTCOMES

GLO Project Update

for 9/17/10 CGCS Meeting



Dr. Ed Malone (malonee@mst.edu; x4625)
Associate Professor, Department of English and Technical Communication
GLO Project Coordinator, Office of Graduate Studies (x4141)

GLO Project Update

- HLC accreditation (what is it, etc.)
- Learning outcomes and assessment activities (what are they)
- GLO Project Timeline
 - Creation of rubrics - by Sept. 30
 - Implementation of rubrics - Fall 2010
 - Data collection – Fall 2010
 - Analysis of data – Spring 2011
 - S&T report to HLC - June 2011

GLO Project Update

- Documents needed from departments by Sept. 30
 - List of outcomes for each program
 - Mapping of program outcomes to graduate outcomes (knowledge, critical thinking, effective communication, professional development)
 - Mapping of program outcomes to assessment activities (e.g., thesis defense, comprehensive exam)
 - Rubric for each assessment activity

GLO Project Update

- Progress thus Far:

- Flash drives and information packets delivered to departments (18 of 18 depts.)
- Initial meetings held with departments (16 of 18)
- Rubrics received from departments (4 of 18)
- Departments in good shape to deliver documents soon (10 of 18)

GLO Project Update

ANNOUNCEMENTS

Missouri S&T Graduate Fair

Many of you requested that the fair be moved to the fall to better facilitate recruitment for your departments. Therefore....

Missouri S&T Graduate Fair

October 27, 2010

11 am – 2 pm

Havener Center Atrium

You will receive your registration forms soon.

Please fill them out and send them back to Lauren
costoplosl@mst.edu

Graduate Forms

- FS2010 Graduate Program Deadlines are located online at <http://grad.mst.edu/currentstudents/index.html> on the left. If you plan to graduate in December 2010, these deadlines apply. (SP2011 and SS2011 Deadlines will be uploaded to this page later this week)
- If you have not yet attended one of our Thesis/Dissertation Formatting Workshops you may view an archived webinar video of our last workshop at <http://grad.mst.edu/currentstudents/ThesesDissertations.html> (click on the first menu item)
- The two Advisors in our office are **Roberta Cox** (A-K) and **Vicki Hudgins** (L-Z).

Graduate Forms cont.

DUE TO A LARGE VOLUME OF STUDENTS NEEDING ADVISING EACH DAY, THROUGHOUT THE DAY, PLEASE NOTE OUR NEW ADVISING HOURS.

Scheduled advising will be available from 9:30am - 11:00am daily. You will need to speak with Lauren at the front desk to schedule your appointment. If you are unable to make an appointment during this time frame, open advising (walk-ins) will be from 2:00pm-4:00pm daily.

Graduate Forms cont.

Application to Graduate

Safety Engineering Graduate Certificate Approved

- An email announcing the new certificate has been sent to all graduate students
- Information will soon be posted on the Office of Graduate Studies website.

GradStaff Q&A Lunch Series

- September 23, 2010
 - We will be discussing:
 - A-Track – how to use it
 - Application Processing
 - DARS – how to read them
 - Open Q&A

Lunch will be provided. If you would like to join us for this session email Elaine at lightbe@mst.edu.

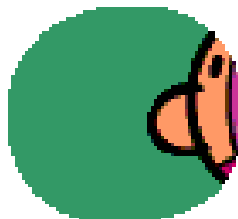
GLO Forms Processing Luncheon Meeting

We will be discussing:

- How the newly implemented GLO rubrics will be handled within the departments.
- How the rubrics will be submitted to the Graduate Studies office.
- We are looking for suggestions/ideas from staff members.
- Roberta and Vicki from OGS will be present.

**If you are interested in attending this meeting
please email Lauren at costoplosl@mst.edu**

Next Meeting
October 8, 2010



*Thank you for attending.
Have a great weekend.*