

## SPRING 2018 FINAL SEMESTER DEADLINES

Semester Begin Date Jan. 16, 2018

Semester End Date: May 11, 2018

<b>Master's Non-Thesis</b>	
<b>FORM 1-A</b> (Revision of Program of Study)	<b>Friday, February 9, 2018</b>
<b>APPLICATION FOR GRADUATION FORM</b> (Notifies Registrar of intention to graduate.) Apply thru your Joe'SS account (Go to Student Center, click the dropdown arrow (that says other academics), and select Apply for Graduation.	<b>Monday, February 12, 2018</b>
<b>FORM 1-B</b> (M.S. Comprehensive Exam Committee)	<b>Friday, March 9, 2018</b>
<b>FORM 3</b> (Results of M.S. Comprehensive Exam Report)	<b>Friday, April 13, 2018</b>

<b>Master's Thesis</b>	
<b>Form 1-A</b> (Revision of Program of Study)	<b>Friday, February 9, 2018</b>
<b>APPLICATION FOR GRADUATION FORM</b> (Notifies Registrar of intention to graduate.) Apply thru your Joe'SS account (Go to Student Center, click the dropdown arrow (that says other academics), and select Apply for Graduation.	<b>Monday, February 12, 2018</b>
Last day to submit a thesis for technical editing services. Technical Editing is a service not a requirement for graduation.	<b>Friday, March 9, 2018</b>
Notify Office of Graduate Studies if student will or will not be meeting April 4, 2018 deadline date. (Contact your Graduate Studies Specialist via email) Failure to notify Office of Graduate Studies will result in name removal from the commencement list!	<b>Friday, March 9, 2018</b>
Last day office of Graduate Studies will accept theses for 1st format check (to submit thesis for 1st format check bring a hard copy to G8 Norwood Hall)	<b>Monday, March 26, 2018</b>
<b>FORM 2 Submission</b>	<b>Wednesday, April 4, 2018</b>
Final THESIS accepted by the Office of Graduate Studies no later than 4:00 pm	<b>Friday, April 20, 2018</b>

## Doctoral

**Important note:** All doctoral candidates must submit date, time, place, title of dissertation, advisor's name, and an electronic copy of abstract to Graduate Studies Specialist in the Office of Graduate Studies no later than 1 week prior to defense. *Failure to do so may result in an invalid defense.*

<b>Form 5-A</b> (Revision of Program of Study)	<b>Friday, February 9, 2018</b>
<b>APPLICATION FOR GRADUATION FORM</b> (Notifies Registrar of intention to graduate.) Apply thru your Joe'SS account (Go to Student Center, click the dropdown arrow (that says other academics), and select Apply for Graduation.	<b>Monday, February 12, 2018</b>
Last day to submit a dissertation for technical editing services. Technical Editing is a service not a requirement for graduation.	<b>Friday, March 9, 2018</b>
Notify Office of Graduate Studies if student will or will not be meeting April 4, 2018 deadline date. (Contact your Graduate Studies Specialist via email) Failure to notify Office of Graduate Studies will result in name removal from the commencement list!	<b>Friday, March 9, 2018</b>
Last day office of Graduate Studies will accept dissertations for 1st format check. (to submit dissertation for 1st format check bring a hard copy to G8 Norwood Hall)	<b>Monday, March 26, 2018</b>
<b>FORM 7</b> Submission	<b>Wednesday, April 4, 2018</b>
Final DISSERTATION and a copy of certificate of completion for the <b>Survey of Earned Doctorates Form</b> accepted by the Office of Graduate Studies no later than 4:00 pm.	<b>Friday, April 20, 2018</b>

## Graduate Certificate

<b>Graduate Certificate Application for Completion</b> (Notifies Registrar of intention to complete certificate program) Apply thru your Joe'SS account (Go to Student Center, click the dropdown arrow (that says other academics), and select Apply for Graduation.	<b>Monday, February 12, 2018</b>
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