

# Chancellor's Distinguished Fellowship

## Policies, Guidelines, Expectations, and Opportunities

### 2017 Recipients and Beyond

#### **Purpose:**

- Chancellor's Distinguished Fellowship (CDF) awards are to recognize and recruit outstanding and exceptional new full-time domestic graduate students who are pursuing a doctoral program at Missouri S&T, and support them so they may finish their degree in a timely manner.

#### **Fellowship Benefits:**

- \$10,000 annual fellowship support for up to five years.
- Dedicated fees support (information technology fee, activity facility fee, health services fee).
- CDF recipients will be provided with professional development opportunities as listed on page 2.

#### **Fellowship Eligibility:**

- Newly admitted to a doctoral program at Missouri S&T.
- Commitment of 50% FTE Graduate Research Assistantship, Graduate Teaching Assistantship, or Graduate Assistantship provided from the academic department or faculty (which includes full tuition and supplemental fees remittance).
- Be a U.S. Citizen, Permanent Resident, or U.S. National.
- Minimum 3.5/4.0 CGPA (undergrad or master's) upon application.
- Nominated for CDF by an academic department at Missouri S&T.

#### **Policies and Guidelines:**

- CDF students pursuing a doctoral degree program after a master's degree program may receive four years of CDF support. CDF students pursuing a doctoral degree program directly after a bachelor's degree program may receive five years of CDF support.
- CDF students pursuing a doctoral degree program after a master's degree program must use the CDF within five years from start of the fellowship. CDF students pursuing a doctoral degree program directly after a bachelor's degree program must use the CDF within six years from start of the fellowship.
- If the academic department or faculty drops the CDF student below a 50% FTE GRA/GTA/GA appointment, the \$10,000 and dedicated fees support of the CDF will be relinquished. CDF students must maintain a 50% FTE for fall and spring semesters for the duration of the fellowship.
- CDF support will be paid in two installments over the course of the year; \$5,000 in fall semester if enrolled full-time (at least 9 credit hours) and \$5,000 in spring semester if enrolled full-time (at least 9 credit hours).
- CDF can only be applied to students who maintain full-time enrollment at the graduate level (at least 9 credit hours) on the Missouri S&T campus. The fellowship cannot be used for either doctoral continuous registration, distance/continuing education courses (courses denoted with "DI" in the course section), courses on any other college campuses, or for study abroad courses/programs.
- With advisor and department approval, CDF recipients may take a spring or fall semester for an external position, such as a co-op. The CDF student will not be awarded the fellowship for those semesters. The CDF funding may be reinstated when the CDF recipient returns. The student would be responsible to maintain enrollment with the university and for the applicable co-op fees. The CDF can only be usable over a five to six year fellowship period.

- Students who have had the CDF retracted for any reason (ex: falling below 50% FTE GRA/GTA/GA, academic dishonesty, etc.) are ineligible to receive the fellowship in the future.
- If a CDF student has been awarded external funding from outside the University, the external funding would be applied to the student account prior to the CDF being applied.
- Intersession and summer session courses will be covered by the CDF.
- One semester of reduced enrollment (3 credit hours) is allowed for the CDF student's exit semester.
- Continuous registration and late fees are NOT covered by the CDF.

Listed below are the general performance expectations anticipated during tenure as a Chancellor's Distinguished Fellow at Missouri S&T. The specific program level performance expectations will vary from fellow to fellow and program to program. CDF recipients MUST consult with their advisor, program faculty, and other mentors in order to craft a personalized and customized plan of study, degree completion timeline, and performance expectations.

### **Expectations**

- CDF recipients should participate in the Fellowship Research Poster Session hosted by the Office of Graduate Studies annually.
- CDF recipients are required to submit an annual activity evaluation at the end of each spring semester to the Office of Graduate Studies and faculty advisor. Faculty advisors will be requested to complete an evaluation of CDF students which would be used for CDF renewal purposes.

### **Opportunities\*:**

- CDF recipients are strongly encouraged to participate in the Three Minute Thesis (3MT) competition hosted by the Office of Graduate Studies annually (<http://grad.mst.edu/events/3mt/>).
- CDF recipients are encouraged to participate in a Thesis/Dissertation Boot Camp hosted by the Office of Graduate Studies once during the course of their doctoral program (<http://grad.mst.edu/currentstudents/thesisanddissertationbootcamp/>).

\*A complete list of opportunities for professional development, leadership development, involvement and events from the Office of Graduate Studies can be found here: <http://grad.mst.edu/events/>. Students are also encouraged to visit other campus resources such as the Library, Career Opportunities and Employer Relations, Student Life, Council of Graduate Students, and more to engage in other opportunities at S&T.

Contact Office of Graduate Studies at 573-341-4141 or [grad@mst.edu](mailto:grad@mst.edu) with questions.