Council of Graduate Coordinators and Staff
October 13, 2017
CGCS Agenda

- T/D Specs
- Enrollment Update
- Degrees Awarded
- Fall Recruiting Schedule
- Recruitment Update
- 3MT
- What about Grad School?
- Graduate Family Halloween Party
- New Graduate Student Orientation (January)
- Upcoming events
Revision of S&T Thesis/Dissertation Specifications

> Last revision – July, 16, 2009
> Since the last revision S&T has implemented an electronic submission process for theses/dissertations that do not have an indefinite hold
> Publication Option – journal specs vs S&T specs
> LaTeX class templates were created for standard as well as publication option and piloted this year
> The majority of the current specifications are in paragraph form and include examples
Revision of S&T Thesis/Dissertation Specifications

> New specifications will include three major sections:

1. Document preparation (preface, how to write, what to include, copyright information, etc.)
2. General formatting requirements (margins, spacing, headings, etc.)
3. Page by page formatting (title page, abstract, acknowledgments, etc.)

> Examples will be available on our website for students to view
Revision of S&T Thesis/Dissertation Specifications

> Specifications being reviewed by the Library staff, Technical Editor in OGS, and LaTeX Specialist

> To be presented to Graduate Council November 1 and Graduate Faculty November 27
  – If passed the new specifications will be implemented January, 2018

> Draft of proposed specifications can be found at: http://grad.mst.edu/cgcs/
Enrollment Update

> Total Grad Enrolled (4th Week Census):
  - FS16: 1,929 $\rightarrow$ FS17: 1,964 (1.8% increase overall)

> PhD Enrollment:
  - FS16: 624 $\rightarrow$ FS17: 689
    > International:
      - FS16: 427 $\rightarrow$ FS17: 465
    > Domestic:
      - FS16: 197 $\rightarrow$ FS17: 224

> Master’s Enrollment:
  - FS16: 1,305 $\rightarrow$ FS17: 1,275
    > International:
      - FS16: 417 $\rightarrow$ FS17: 347
    > Domestic:
      - FS16: 888 $\rightarrow$ FS17: 928
  > Off Campus:
    - FS16: 727 $\rightarrow$ FS17: 761
  > On-Campus:
    - FS16: 578 $\rightarrow$ FS17: 514

FS07: 344 PhD students
FS17: 689 PhD students
100% increase in 10 years
## Degrees Awarded Summer Session

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Recruiting Update

Already attended:
> 8/11 - ORAU
  – SEMO, SIU-Carbondale
> 8/11 - MO Louis Stokes Alliance for Minority Participation
> 9/6 Arkansas Technical University
> 9/11 University of Mississippi
  – Memphis University
  – Christian Brothers University
> 9/13 University of Arkansas
  – Missouri Southern State University
  – Southwestern Baptist University
> 9/19 Oklahoma State University
> 9/20 University of Kansas
  – UMKC
  – William Jewell
> 9/25 Big Ten Expo @ Purdue
> 9/25 Rose-Hulman
> 9/26 Indiana University – Bloomington
> 9/27 Saint Louis University
> 9/27 Truman State University

Coming Up:
> 10/4-10/5 SIU-Edwardsville
> 10/5 Culver-Stockton College
> 10/5 College of the Ozarks
  – Missouri State Coop Eng. Program
  – Drury University
> 10/11 AUCC (Spellman, Morehouse, Clark-Atlanta)
  – Tuskegee
  – Alabama A&M
> 10/13 Tau Beta Pi
  – University of Detroit – Mercy
> 10/17 Northern Illinois University
> 10/18 University of Illinois
> 10/20 Valparaiso
  – University of Kentucky
  – Tennessee Tech
> 10/26-10/27 SWE
  – UT Austin
> 11/3-11/4 SHPE
  – Missouri Western
Recruiting Update

> **Slate Refresh**
  - Oct. 2 & 3
    > Offered to Graduate Coordinators and Graduate Staff (and any others interested)
    > Reviewed Slate functions, processes, and potential services

> **GEM GRAD Lab**
  - Friday & Saturday, Sept. 29-30
  - What is a GRAD Lab?
    > GRAD Lab encourages young people of color to consider graduate engineering or science education and applying for the GEM fellowship.
    > Included tours to Chem Eng, Civil/Env. Eng, and Manufacturing Eng.
  - Topics covered at the GRAD Lab include:
    - Why Graduate School?
    - How to Apply for Graduate School
    - How to Fund Graduate School
    - Voices from the Field
  - 50+ students in attendance from KU, Mizzou, Univ. of Ark, Univ. of Iowa, and S&T
AN 80,000 WORD THESIS WOULD TAKE 9 HOURS TO PRESENT.
THEIR TIME LIMIT.... 3 MINUTES.

THREE MINUTE THESIS COMPETITION

PRELIMINARY ROUNDS
TUESDAY, OCTOBER 17
1PM
HAVENER CENTER

SEMI-FINAL ROUNDS
TUESDAY, OCTOBER 17
2:30PM
HAVENER CENTER

FINAL ROUND
THURSDAY, OCTOBER 19
4:00PM
MISSOURI-OZARK
HAVENER CENTER

Learn more at grad.mst.edu/events/3mt/

The Three Minute Thesis (3MT®) is an academic competition developed by The University of Queensland (UQ), Australia for research students.
What about Grad School?

> Informing S&T undergrads about the benefits of attending grad school

> How to navigate graduate school applications, funding, etc.

> Panel format – need faculty help!
  – Monday, Oct. 23, 12pm
  – Tuesday, Oct. 24, 12pm
  > Honors Academy and OURE student exclusive
  – Thursday, Oct. 26, 12pm
  – All held in 305/307 Norwood Hall
You're Invited

Host a table!

Graduate Family Halloween Party

Friday, October 27, 2017
1pm-3pm
The Puck and Toomey Lawn

Click here for more information and to register to host a table.
All registrations must be received by Friday, October 13, 2017

Hosted by the Office of Graduate Studies
grad@mst.edu

Missouri S&T
Spring 2018 New Graduate Student Orientation

> Friday, January 12, 2018
> Hasselmann Alumni House

> Will consistently be held on the Friday before classes begin!
Events

> Three Minute Thesis (3MT)
  > Preliminary and Semi-Final Rounds:
    > Tuesday, Oct. 17, 1pm-3:30pm, Havener Center
  > Final Round:
    > Wednesday, Oct. 19, 4pm, Havener Center

> What about Grad School?
  > Tuesday, Oct. 24 (Honors Academy and OURE)
  > Wednesday, Oct. 25 (all students)
  > Thursday, Oct. 26 (all students)
  > 12pm-1pm each day, 305 Norwood Hall

> Spring 2018 New Graduate Student Orientation
  > Friday, January 12, 2018
  > Hasselmann Alumni House

> More events: grad.mst.edu/events/
October Events

> **How to do a Literature Review**  
  Tuesday, October 3  
  6:00PM-7:00PM  
  Library 103

> **Write-In**  
  Wednesday, October 4  
  10:00AM-1:00PM  
  Library 203

> **EndNote Basics**  
  Tuesday, October 10  
  6:00PM-7:00PM  
  Library 103

> **Mendeley Basics**  
  Tuesday, October 17  
  6:00PM-7:00PM  
  Library 103

> **Formatting in MS Word**  
  Wednesday, October 18  
  Noon-1:00PM  
  HSS Building, 102

> **Scholarly Publications**  
  Wednesday, October 18  
  6:00PM-7:00PM  
  Library 103

> **Myers Briggs Type Indicator (MBTI)**  
  Thursday, October 19  
  Noon-1:00PM  
  Location TBD

> **Academic Writing Skills for ESL Graduate Students**  
  Friday, October 20  
  Noon-1:00PM  
  Location TBD

> **GRE Test Prep Workshop**  
  Monday, October 23  
  6:00PM-9:00PM  
  Norwood 208

> **Formatting and Submitting Your Thesis/Dissertation**  
  Wednesday, October 25  
  10:00AM-Noon  
  Meramec/Gasconade, Havener Center

> **Graduate Family Halloween Party**  
  Friday, October 27  
  1:00PM-4:00PM  
  The Puck and Lawn
November Events

> Proofreading with Grammarly  
  Wednesday, November 1  
  Noon-1:00PM  
  Hss 202

> Values, Morals, and Ethics  
  Thursday, November 2  
  Noon-1:00PM  
  Como Sci 202

> Creating a CV  
  Monday, November 6  
  Noon-1:00PM  
  Norwood 305

> Bridging the Communication Gap  
  Thursday, November 9  
  Noon-1:00PM  
  Comp Sci 202

> Writing Workshop: Parts of Speech  
  Wednesday, November 15  
  Noon-1PM  
  Centennial 103

> Values, Morals, and Ethics  
  Thursday, November 16  
  Noon-1:00PM  
  Comp Sci 202

> Learning About iThenticate  
  Wednesday, November 29  
  2:00PM-3:00PM  
  BCH 125
Thanks for attending!

Next meeting:
November 10, 2017 1-2pm
140 Toomey Hall