Council of Graduate Coordinators and Staff (CGCS) Meeting

April 13, 2018
CGCS Agenda - April 13, 2018

> Chancellors Distinguished Fellowship update
> Summer Graduate Research Fellowship update
> Thesis/Dissertation Format Checking Numbers
> Editing Statistics for Spring 2018
> Doctoral Recruitment Grant presentation:
  – Dr. Samaranayake
> Fall Recruiting Events
> Update Admission Requirements - reminder
> Upcoming SLATE Storm
> CGS April 15 Resolution
> Reminders/Upcoming Events
Chancellor’s Distinguished Fellowship Update

> Offered 6 CDF awards
> Acceptance of award due April 15
  – 3 have already accepted:
    > 1 Engineering Management
    > 1 Materials Science and Engineering
    > 1 Mechanical Engineering
  – 1 decline
  – Waiting on two more
Summer Graduate Research Fellowships

> 4 fellowships awarded:
  – Paul Praveen Nakka (PhD, Chemical Engineering)
  – Nicholas Roberts (MS, Materials Science and Engineering)
  – Amanda Mosier (MS, Industrial-Organizational Psychology)
  – Changxin Qui (PhD, Mathematics)

> The Summer Graduate Research Fellowship is awarded for $1500.
Thesis/Dissertation Format Checking Numbers

125 Theses/Dissertations have been format checked in SP2018
Editing Statistics for Spring 2018

(as of April 11, 2018)

• 53 completed edits
• 1215 pages edited
• 8 departments
• 82 walk-in writing sessions
• 293 pages edited in walk-in sessions

Comparison April 13, 2017:
• 55 completed editing requests
• 1245 pages edited
• 11 departments
• 22 walk-in writing sessions
• 35 pages edited in walk-in sessions
Doctoral Recruitment Grant Presentation

> Dr. V.A. Samaranayake, Mathematics
Recruitment Update – Planning Fall Fairs

- Oak Ridge National Labs
- Oklahoma State University
- University of Kansas
- Arkansas Tech University
- University of Arkansas
- Truman State University
- Big Ten @ Purdue
- Saint Louis University Graduate Symposium
- Southern Illinois University - Edwardsville
- Missouri State University
- Tau Beta Pi (Denver)
- SWE (Minneapolis)
- SHPE (Cleveland)
- AUCC
  - Morehouse College
  - Spelman College
  - Clark Atlanta University
  - Tuskegee University

Department representatives are welcome to join us at these events/fairs! Email grad@mst.edu if you are interested!
Admission Requirements - Reminder

> If any changes, please notify grad@mst.edu

> For consistency, changes will only be made during summer for the NEXT academic year. Changes must stay in place for the full academic year.

> Changes will no longer be made in the middle of the academic year.

---

Graduate Admission Requirements

Valid for Fall 2019, Spring 2020, Summer 2020 Semesters

Graduate Admission Requirements for

<table>
<thead>
<tr>
<th></th>
<th>IELTS</th>
<th>TOEFL</th>
<th>GRE-V</th>
<th>GRE-Q</th>
<th>GRE V+Q</th>
<th>GRE A(W)</th>
<th>GMAT</th>
<th>Ugrad GPA</th>
</tr>
</thead>
<tbody>
<tr>
<td>CURRENT</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Edits (if any)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

|        | IELTS | TOEFL | GRE-V | GRE-Q | GRE V+Q | GRE A(W) | Ugrad GPA | MS GPA |
|--------|-------|-------|-------|-------|---------|----------|-----------|
| CURRENT|       |       |       |       |         |          |           |        |
| Edits (if any) |       |       |       |       |         |          |           |        |

When applicants ask for a time to decision (from the submission of a completed application), what time frame should we give them (in weeks)?

__________________

Do you require S&T alumni applying for a graduate program to provide letters of recommendation?

[ ] YES [ ] NO

Do you waive the GRE for S&T alumni if they meet a GPA requirement?

[ ] YES [ ] NO

If yes, what is the GPA requirement? ______________

Please list any additional considerations for applicants.

Due back to Office of Graduate Studies by July 13, 2018
Upcoming SLATE Storm

> Tuesday, May 15, 2pm-3pm
  - Location TBD
> Topics covered will include:
  - Reporting
  - Queries
  - Mailings
> Watch for email invite soon!
The resolution, which was last renewed by the Council of Graduate Schools (CGS) Board of Directors in October 2014, provides that prospective master’s and doctoral students admitted for the fall semester are under no obligation to respond to offers of financial support prior to April 15.

Comments/feedback: Email us at grad@mst.edu
Upcoming Deadlines

> April 13
  – Form 3 due (if required)

> April 20
  – Final thesis/dissertation due
Spring 2018 Events

April

• **Writing Workshop: Grammar**
  Wed., Apr. 11, 12-1pm
  208 Norwood
  Registration Required

• **Submitting your Thesis/Dissertation to Scholars Mine**
  Thurs., Apr. 19, 12-1pm
  Location TBD

• **Writing Professional Emails**
  Mon., Apr. 23, 12-1pm
  305 Norwood

• **Proofreading with Grammarly**
  Wed., Apr. 25, 12-1pm
  140 Toomey

May

• **Stress Relief**
  Thurs., May 10, 1-3pm
  Norwood Ground Floor

• **Writing Workshop: Punctuation**
  Wed., May 16, 12-1pm
  208 Norwood
  Registration Required.

• **Write-In**
  Wed., May 23, 9am-12pm
  203 Library

More events online!
grad.mst.edu/events
New Graduate Student Orientation

> Friday, August 17, 8:30am-3pm
  – Hasselmann Alumni House
  – *Friday before classes begin*

> Looking for faculty volunteers to speak about:
  – Acquiring funding
  – How to maximize and advisor/advisee relationship
Thank you for attending!

Next Meeting:
May 11, 1pm
316 Butler-Carlton Hall